

Summer 2001

Howard Soil Conservation District News

Inside this Issue

- 1** Procedures for Submitting Grading Plans
- 1** Addressing the Need for Storm Water Management
- 1** Sediment Basins
- 1** New Location for HCSD
- 2** Promotions and New Hires on the HCSD Staff
- 2** What we Need for Wetlands
- 2** Waterway Construction
Soil Write Ups
Standard Details
- 2** Windows Version of TR-55

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Procedures to Follow when Submitting Grading Plans

Here are the best and most-direct procedures to follow when submitting grading plans. These will make sure that all plans and comments are handled in a fair and orderly manner.

First, please submit only one plan for initial review. The Howard SCD will provide applicable comments and forward them to the same individual/company which submitted the plan initially. Second, Mylars and a corrected print, if applicable, are to be submitted to the Howard SCD for signature. Note also that the Howard SCD will no longer accept "walk ins." The Howard SCD will no longer sign Grading Plans and/or approve plans without going through the review process (5 or 12 business days). All plans must be submitted and are given a five-working-day review period.

Remember: single lots (residential) are the only grading plans which receive a five-working-day review

cycle. All other types of grading plans require twelve working days. The Howard SCD will gladly schedule a pre-submission review with a client to resolve questions prior to submissions of the plan.

Addressing the Need for Storm Water Management

All drainage areas of two acres or more need to address the requirement for temporary stormwater management. Understand that it is not necessarily required but that it does need to be addressed. Either a waiver, or other justification needs to be provided in order to receive approval. Storage of the 2 year storm for temporary stormwater is acceptable, however.

Sediment Basins

When calculating routing for the ten year storm in sediment basins, all elevations should be done assuming all orifices are "clogged".

Our New Location

Make a note of the new address, phone number and fax number for Howard SCD as shown to the left. For your convenience, we're open 7:00 am to 5:00 pm Monday through Friday for dropping off and picking up plans.

Promotions and New Hires on the Howard SCD Staff

Congratulations to Sharon Mariaca. After serving for several months as acting District Manager of the Howard SCD, she recently was named permanent District Manager.



SHARON MARIACA

Congratulations to Jackie Kern who was recently promoted to Administrative Aide. Jackie first joined the staff of Howard SCD as secretary in February of 1999.



JACKIE KERN

Welcome to Merhlyn Barnes, the new Howard SCD secretary.



MERHLYN BARNES

What We Need for Wetlands

The Howard SCD cannot accept narratives for wetland/environmental analyses. Soil boring information, plant types, and an assessment of hydrology are needed. If the DP&Z wishes to accept narratives for wetlands delineations, then this decision is outside of the Howard SCD's control. However, the comment for a detailed wetland report will continue to be made by the Howard SCD.

Waterway Construction

Available on MDE's website (<http://www.mde.state.md.us>) are the most recent guidelines for waterway construction. When a construction project requires the crossing of a stream, please use the details available on the website for plan submission.

Soil Write Ups and Descriptions

Available in the near future, new soil maps complete with updated descriptions, capabilities and delineations will be completed.

Standard Details

Details should be made legible. If the standard sediment control details, notes, etc. are not easily read, the Howard SCD will be asking for legible ones to be provided prior to signing or original mylars

Windows Version of TR-55

The Windows-based TR-55 computer program is now available for BETA testing through the NWCC web site. The website "address" is <http://www.wcc.nrcs.usda.gov>. From the main NWCC web page, follow the links to "Water Quality and Quantity Sciences," then to "Hydrology/Hydraulics," and finally, to "TR-55 Beta Test."

Phone Calls

To expedite answers to your questions, please direct all phone calls regarding copies of plan comments, status of plans, whether plans have been received, or if comments have been made to the secretary not the individual plan reviewer.

Home Site Plans

Lately, several builders/owners have come to our office expecting that Howard SCD would prepare a plan for them, a service not provided by this office. These plans typically are prepared by professional consultants who are familiar with our requirements for review and signature approval.

.....Prepared by Bob Robertson